**Board of Directors**

**Information booklet and role description**

# **1.** **Background to Netball Northern Ireland**

Netball Northern Ireland is the sole Governing Body for the sport of Netball recognised by Sport Northern Ireland and affiliated to Europe Netball and World Netball.

The vision of the organisation:

*“Top 8 National Team, supported by a strong School, Club & League foundation”*

**Participation**

Netball NI currently has over 2,400 affiliated members made up of social and competitive clubs and organises a range of participation programmes, events, training courses and education projects all designed to improve the quantity and quality of participation in netball. Netball NI lead on schools netball competitions at primary and post primary age groups to ensure a clear and consistent promotion of our sport to girls at an early age.

**Performance**

Netball NI have a clear player, coach and official’s pathway from regional to senior international, encompassing U15, U17, U19, U21, Emerging & Senior squads. Our National Squads compete yearly in Europe Netball events and in the World and Commonwealth cycles. Each level of the pathway offers performance development progression and experience for or workforce of coaches and officials.

Netball NI is a limited company with charitable status employing 5 fulltime and 5 part time staff to support the work of the Board.

In line with Board tenures and following an internal review of our Board composition, Netball NI is seeking to recruit enthusiastic and forward-thinking members with specific skills, experience and knowledge relating to the areas of; strategic planning, marketing & commercial, legal and media & communications, to join its Board.

We are looking for individuals with experience of Board membership and strong critical thinking skills who can apply independent judgement to work effectively with other directors. The successful candidates would be required to review the existing practices and recommend changes, supporting the

operational teams to implement with clear and agreed action plans.to ensure the continued progression of our business in these areas.

Applications are welcomed from experienced Board members or Chairs with desire to lead Netball NI in the future, following the completion of current Board tenures.

We are committed to be a sector leading National Governing Body of sport in Northern Ireland and live our values of Respect, Equality, Accountability, Integrity, Professionalism, Remain passionate with a team first approach.

# **2.** **Current Activities**

Netball NI organise a range of programmes and services, designed to promote Netball on both a participation and performance level for players, coaches, officials and volunteers.

The table below provides an overview of Netball NI’s work.

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| **Services** | **Description** |
| **Participation Sport** – Creating opportunities for women & girls to play out sport | The development and delivery of participation opportunities which enable participants of all ages to play netball. This involves the organisation and delivery of:     * Senior & Junior league & shield competitions * Minis netball blitz’s * Primary & Post primary, league & shield competitions * Social Netball * Walking Netball * Community Events * Club Development Programmes * Introduction to Coaching, Officiating & Volunteering programmes |
| **Performance Sport** – Developing Sporting  Talent | The development of performance pathways, facilities and support programmes which enable athletes, officials & coaches to achieve higher levels of performance. This involves:     * Managing the development of performance pathways and facilities for all within Netball * Managing the athletes & coaches in the Regional Academy and National squads * Delivering CPD & support for coaches & officials appointed to Regional / National programmes * Hosting/organising international events in Northern Ireland. * Being a member of Europe & World Netball |
| **Education, Training &**  **Volunteers** – Supporting | The development and delivery of education, training and volunteer programmes. This involves the organisation and delivery of:     * Education Projects * PE Courses for teachers, trainee teachers & classroom assistants * Training courses for leisure services staff, coaches & leaders. * Coach Education Courses for deliverers age 14+ * Volunteer Programmes * Young leader programmes * Officiating Courses for deliverers 14 + * Mentoring |
| **Communications –**  Inspiring Participation | Inspiring and encouraging women and girls to participate in sport by providing information on the opportunities available and highlighting the achievements & experiences of talented athletes and role models. |

**3.** **Board Structure**

Netball Northern Ireland’s Board of Directors from October 2016 will consist of not less than five and not more than nine\* skills-based members (with an option to co-opt a further two Directors if a specific piece of work requires), recruited through a public recruitment and selection process.

# **4.** **The Role of Directors**

The role and responsibilities Directors on the Board of Netball NI is as follows:

* To be a company Director of Netball NI and provide and provide leadership and expertise in their specific field
* To ensure the organisation fulfils its charitable objectives as outlined in its Articles of Association.
* To contribute to the strategic development of the organisation, including contributing to the delivery & review of the organisation’s strategy, Strongest Together
* To ensure that the organisation has adequate financial resources and that its finances are effectively managed.
* To ensure that the organisation complies with its legislative requirements, including compliance with employment and equal opportunities legislation, and charity and company law.

* To contribute to the development of policies and procedures that ensure the organisation meets optimum levels of good practice in governance.
* To ensure that risks to the organisation are maintained at an acceptable level.
* To represent the organisation at meetings and events relevant to the business of the organisation.
* To advise on the development, implementation, and evaluation of Netball NI’s approach to their area of expertise which will maximise the growth and development of Netball NI
* To contribute to the identification and sourcing of potential commercial partners.
* To advise on appropriate positioning of Netball NI as a partner opportunity to identified collaborators.
* To advise the organisation on the development of mutually beneficial relationships with relevant organisations in the private, public and voluntary sector.
* To participate in and contribute to sub committees and working groups concerned with overseeing and progressing key functions of the organisation’s business.

\*Specific responsibilities and KPI’s for each Director can be discussed before application

# **5.** **Essential criteria**

5.1 an interest in the development of sport;

5.2 a commitment to the vision, mission and values of the organisation;

5.3 experience in at least **one** of the following areas:

* Marketing & Commercial
* Communication & Media
* Strategic Planning
* Legal

5.4 Candidates should also have experience of at least **one** of the following:

* experience in strategic management in the private, public or voluntary sector including; overseeing the development and implementation of corporate strategies and business plans;
* demonstrable experience and skills in a business or commercial environment;
* Experience on a Board or similar environment
* experience of sport, preferably as a participant, coach, or in a teaching or sports leadership role.

# **6.** **Terms of Appointment, Time Commitment and Remuneration**

\*\*Directors will be appointed on a rotational basis on a three/four-year cycle.

After serving one period of three/four years Directors can apply to be appointed for a second period of four years or up to two further periods of three years through the normal selection and recruitment process. Any Director who has served nine consecutive years shall retire from the Board and shall not be eligible for recruitment but may be eligible for co-option for a maximum further period of two years.

Board membership is likely to require a minimum time commitment of at least 1 day per month for correspondence with attendance at not more than 6 meetings per year plus an AGM. Meetings are conducted in person or online, subject to agreement by the Directors.

Board member positions are not remunerated but reasonable travel and subsistence expenses may be reimbursed.

**7.**  **Induction Training**

Netball NI will provide induction training for the successful candidates.

# **8.** **Assistance for Board Members with Disabilities**

Every effort will be made to provide whatever reasonable support Board Members need to help them carry out their duties.

# **9.** **Selection process**

Following short-listing, all successful candidates will be asked to attend an interview.

A selection panel consisting of two existing Directors and the Chief Executive will be appointed by the Board to oversee the interview and appointment process. The Chief Executive’s role on the panel will be limited to an advisory one.

Interviews are expected to take place in October 2024 with positions starting as soon as possible thereafter / by December 2024.

The successful candidates will be informed as soon as possible.

# **10.** **Equality of Opportunity**

Netball NI is committed to providing equality of opportunity for all individuals. Applications are welcome regardless of gender, age marital status, disability, religion, ethnic origin, political opinion, sexual orientation or whether or not you have dependants. All applications for appointment are considered strictly on merit.

# **11. Application Process**

Please complete the attached application form and return it to Netball NI no later than 4.00pm on Monday 30th September 2024.

All applications should be sent to:

Karen Rollo

[Chiefexecutive@netballni.org](mailto:Chiefexecutive@netballni.org)

\*Subject to ratification

\*\*Subject to ratification

**Application Form**

|  |  |
| --- | --- |
| **Personal Details** | |
| Full name  (inc title) |  |
| Address |  |
| Email address |  |
| Contact Number/s |  |
| Date of Birth |  |
| How did you hear about this post? |  |

**Skills and Experience**

**Please provide information to demonstrate how your skills and experience to date meets the criteria of:**

1. an interest in the development of sport;
2. a commitment to the vision, mission and values of the organisation;
3. experience in at least **one** of the following areas

* Marketing & Commercial
* Communication & Media
* Strategic Planning
* Legal

|  |
| --- |
|  |

1. Candidates should also have experience of at least **one** of the following:

* + experience in strategic management in the private, public or voluntary sector including; overseeing the development and implementation of corporate strategies and business plans;
  + demonstrable experience and skills in a business or commercial environment;
  + Experience on a Board or similar environment
  + experience of sport, preferably as a participant, coach, or in a teaching or sports leadership role.

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