



COVID-19 Club Compliance Officer/s Role and Responsibilities



Introduction

The status of the current COVID-19 pandemic is an ever changing and evolving situation and these guidelines will, at all times, be in line with and guided by NI Executive and Public Health policy. Training can only begin once the Club has fully completed their COVID-19 Risk Assessment, ensured all members have signed the relevant forms and have returned the required documents to Netball NI, email Lisa Rickett on headofdevelopment@netballni.org

Training can only take place in line with Netball NI Return to Play Protocol. All Clubs are required to appoint at least one COVID-19 Compliance Officer. This person must be a club member. A COVID-19 Compliance Officer who has access to underage members through their role is required to have up to date Access NI Vetting. This person's role will be to attend and observe the training session, keep a record of attendees (there must be a digital record kept) at all training sessions for contact tracing purposes, and liaise with the Coaches and Club's Committee on the processes and procedures around the training facility and training session content. This person should be familiar with the NI Executive, Department of Health, and Public Health Policies in relation to COVID-19.

Role and Responsibilities

Training Venue, Facilities and Equipment

- Ensure that a COVID-19 Risk Assessment is carried out on the training venue prior to its use.
- Ensure that COVID-19 signage is visible throughout the training facility. (The facility may already have this covered).
- Ensure that no changing rooms or showers are used.
- Ensure that sanitary facilities are accessible for players, members and coaches.
- Ensure that all training equipment is sanitized before and after every training session
- Must have completed the Sport Ireland Covid-19 Online training course <https://www.sportireland.ie/covid19/course> and returned the certificate to Netball NI

The Training Sessions

- Ensure that only essential personnel access the training area.
- Ensure that social distancing is adhered to by all players, coaches and members when accessing, during and leaving the training
- Ensure contact is kept to a minimum during the training session
- Ensure players, coaches, members and parents refrain from congregating at the venue or car park during pick-ups and drop-offs.

Coaches and Players

- Ensure that the coaches and players understand and adhere to their responsibilities, as set out in Netball NI's Return to Play protocols.
- Keep a digital record of attendees at all training sessions for contact tracing purposes.
- Ensure that protocols are in place should a member presents at the club feeling unwell.



Reporting

- Regularly liaise with, and report to, the Club Committee and relevant coach(es) regarding the training sessions and adherence to the Netball NI Return to Play protocols.